

NGO Coalition for the International Criminal Court (CICC)

POSITION: Head of Regional Coordination, International Secretariat, New York

DESCRIPTION:

The Head of Regional Coordination will be based in the Coalition for the International Criminal Court (CICC) headquarters office in NY. She/He will provide legal and policy advice to the Regional Coordinators and Outreach Liaisons and others to develop the Coalition's global campaign goals of ensuring universal ratification; effective domestic legislation; international support for the International Criminal Court (ICC); stronger ICC networks; and supporting the integrity of the Rome Statute in Africa, Asia and the Pacific, Europe, Latin America and the Caribbean, and the Middle East/North Africa. She/He will give special attention to the CICC's work in Africa, ensuring full development of campaign, capacity-building and public information goals in key African states. She/He will be responsible for managing the work of three New York staff members and 8-10 internationally based consultants.

She/He will help to assess global priorities, share lessons learned about coalition-building and campaign strategies between regions, discuss target countries for ratification and implementation, and review and provide feedback on work plans for each region in collaboration with the Regional Coordinators and Outreach Liaisons. The Head of Regional Coordination, in collaboration with the Regional Coordinators, will help to situate the political, cultural, and economic climate and local capacity of civil society within a global strategic context. She/He will contribute overall to motivating and sustaining the work of CICC members in the regions through the Regional Coordinators and Outreach Liaisons.

She/He will be responsible for vetting many CICC documents and letters and will be actively involved in preparing funding proposals and reports. She/He will facilitate the flow of information and input of Regional Coordinators to policy making at Headquarters. She/He will work with the regional coordination section to develop and approve projects to support members' activities, allocate budgets in their regions, and make recommendations after consultation with Regional Coordinators on providing travel support to members for regional meetings. She/He will also facilitate the flow of information to account for and otherwise document the implementation of budgets allocated in the regions.

Some travel is required.

The Head of Regional Coordination will report directly to the Program Director and will work under the overall direction of the Convenor.

ABOUT THE COALITION:

The Coalition is a network of over 2,000 civil society organizations from around the world, working together towards a common goal: the establishment of a fair, effective and independent International Criminal Court (ICC). The ICC is the first permanent

Court with the mandate to bring to justice individuals who commit the most serious violations of international humanitarian law, namely genocide, crimes against humanity and war crimes. For further information about the Court and the work of the Coalition, visit our website at www.iccnw.org.

REQUIREMENTS:

- Degree in Law, with specialization in international human rights or humanitarian law. At least 5-7 years of progressively responsible legal and advocacy experience. Knowledge of the Rome Statute for the ICC especially welcome; sound political judgment essential.
- Strong management experience.
- Ability to effectively lead a dynamic team with minimal supervision.
- Ability to oversee and provide timely feedback on a very high volume of work produced by regional coordination and outreach liaison staff at the CICC Secretariat in New York and in regional offices around the world.
- At least 2 years of experience abroad and extensive experience working closely with NGOs around the world.
- Excellent writing, advocacy, and public speaking skills. Ability to interact with NGOs from around the world, government officials, and intergovernmental organizations with tact, diplomacy, and cultural sensitivity.
- Dynamism, independence, and strong commitment to the International Criminal Court and international justice.
- Fluency in English and knowledge of French, Spanish, or at least one additional language. Arabic or Asian languages especially welcome.
- Exceptional English writing and editing abilities; and the capacity to plan and prioritize well and to juggle multiple demands efficiently in a demanding, fast-paced environment.

TERMS & OPPORTUNITIES:

- Salary commensurate with experience
- Opportunity to play a significant role in achieving the establishment of a fair, effective and independent International Criminal Court
- Opportunity to influence the development of our campaign goals in Africa, Asia, Latin America, the Caribbean, Europe, and the Middle East
- Extensive collaboration with leading human rights organizations and other national and international NGOs worldwide

If you are interested in this position, please send the following:

- A curriculum vitae
- A cover letter describing why you are interested in the Coalition for the ICC and summarizing your suitability for the position
- Three references (name, position and phone number)

by email or fax, and include the post number (HRC001), your first and last name, and the date of submission in the subject line. Complete applications must be received by 14

April 2006. However, Applications will be reviewed on a rolling basis. You application should be emailed or faxed to:

Eleanor Thompson
Program Assistant
Coalition for an International Criminal Court
Email: jobs@iccnow.org
Fax: +1 212 599 1332

The CICC is an equal opportunity/affirmative action employer strongly committed to hiring and retaining a diverse and internationally representative staff.