

## **INTERNSHIP, COMMUNICATIONS AND ONLINE MEDIA**

**Starting date: As soon as possible**

**Deadline for Application: rolling**

The Coalition for the International Criminal Court (CICC) includes 2,500 civil society organizations in 150 different countries working in partnership to strengthen international cooperation with the International Criminal Court (ICC); ensure that the Court is fair, effective and independent; make justice both visible and universal; and advance stronger national laws that deliver justice to victims of war crimes, crimes against humanity and genocide. The ICC is the first permanent Court with the mandate to bring to justice individuals who commit the most serious violations of international humanitarian law, namely genocide, crimes against humanity and war crimes. For further information about the Coalition, visit our website at: [www.coalitionfortheicc.org](http://www.coalitionfortheicc.org)

The Coalition is looking for a **Communications and Online Media Intern** for its international secretariat in New York to assist with a range of media and public-information projects.

### **DURATION OF THE INTERNSHIP**

The Internship would be for a minimum of three months, starting as soon as possible. The intern will report to the Head of Communications, among other Section staff. The internship is full-time, 40 hours per week.

This internship provides the opportunity to work in an enthusiastic, small and young international team, part of a large international secretariat and a global network and learn more on the Coalition's communications activities.

### **RESPONSIBILITIES**

- Support section staff with the updating and creation of factsheets, press releases, social tools, content for website updates and other background resources.
- Monitoring and compiling news developments related to the ICC current investigations and cases, as well as thematic issues such as sexual violence, children and victims as they relate to the ICC.
- Assist with the research and drafting of articles for Coalition publications.
- Assist with newsletters creation and development.
- Support in setting up a new website and keep it up to date.
- Assist with content development for new website, including writing/editing articles and blog posts, creating and editing videos, and other content.
- Identify content for website and social media outlets.
- Develop creative ideas for Twitter and Facebook campaigns and reporting.
- Monitor developments in online media.
- Update journalist database and research media outlets worldwide.
- Assist with media relations.
- Attend and take photo/video of press briefings, meetings, lectures related to international justice in The Hague.
- Help fulfill requests for information.
- Support staff and undertake special projects and assignments as needed.

### **REQUIREMENTS**

- We are interested in applicants whose studies were/are related to Communications, multimedia communications, web design, new media, Journalism, and/or International Relations, Political Science, Law and/or other relevant fields.
- Excellent written and oral communication, research and analytical skills.
- Attention to detail; Organizational and administrative skills.
- Effective team player with the ability to work and think independently, and to be resourceful and proactive.

- Proficiency in English.
- Ability to work independently and in a deadline-driven environment.
- Previous nonprofit and/or journalism experience preferred.
- Demonstrated interest in international justice and NGO work.
- Affinity with the Coalition’s goals and objectivities.
- Interest in photojournalism preferred.
- Knowledge and interest in still and video photography and editing software preferred.
- Knowledge of Adobe Creative Suite, or other similar software, would be an asset.
- Working knowledge of Excel, PowerPoint and HTML, Google Analytics, and MailChimp an asset.
- Experience producing online content an asset.
- Passion for social media and its potential as an advocacy tool.

#### **REMUNERATION**

Unfortunately, internships at the Coalition are unpaid. We recommend all prospective candidates to seek financial assistance from their academic institutions or seek outside fellowships, grants and personal resources. The Coalition cannot sponsor individuals applying for internships to help them obtain visas.

#### **APPLICATION PROCEDURE**

- a) Review the information above carefully
- b) Please send your CV and a cover letter to: [internship@coalitionfortheicc.org](mailto:internship@coalitionfortheicc.org)

***Applications are reviewed on a rolling basis and short-listed candidates are invited for an interview over the phone.***

***Due to the great number of applications, only short-listed candidates will be contacted.***