



The Coalition for International Criminal Court
New York Office

Communications/Media Intern

ABOUT THE CICC

The Coalition for the International Criminal Court (CICC) includes 2,500 civil society organizations in 150 different countries working in partnership to strengthen international cooperation with the ICC; ensure that the Court is fair, effective and independent; make justice both visible and universal; and advance stronger national laws that deliver justice to victims of war crimes, crimes against humanity and genocide.

THE INTERNSHIP

The Coalition seeks an intern for its Communications section to assist with a range of media and public-information projects in its New York office. The intern will report to the CICC Head of Communications, among other section staff. The internship is on a full time basis (40 hours p/ week) but timetable can be adapted. The internship must last for a period of at least three months. Please note that this internship is unpaid.

RESPONSIBILITIES

- Support section staff with the updating and creation of factsheets, press releases, social tools, content for website updates and other background resources.
- Assist with the research and drafting of articles for Coalition publications, in particular our flagship publication, *The Monitor*.
- Contribute to the Coalition's mailing lists.
- Monitor media outlets (newspaper, television, radio) for news and developments including thematic issues such as sexual violence, children and victims as they relate to the ICC.
- Monitor media coverage of the Court's current situations in Darfur, Sudan, the Central African Republic, Northern Uganda, the Democratic Republic of Congo and Libya.
- Update the Coalition's journalists' database and research media outlets worldwide.
- Help develop media/outreach contacts with youth, college and other groups.
- Help fulfill requests for information.
- Support staff and undertake special projects and assignments as needed.
- Attend press briefings and meetings related to international justice including the United Nations

QUALIFICATIONS

- Advanced undergraduate or graduate work towards a degree in Journalism, International Relations, History, Political Science, Law, Area Studies or related field;
- Solid written and oral communication, research and analytical skills;
- Attention to detail;
- Proficiency in English; other languages a plus;
- Ability to work independently and in a deadline-driven environment;
- Previous nonprofit experience preferred;
- Interest in photojournalism preferred;
- Demonstrated interest in international justice and NGO work;

- Knowledge of media search engines such as Lexis Nexis an asset;
- Affinity with the Coalition's goals and objectivities;
- Working knowledge of Excel, PowerPoint and HTML an asset.

REMUNERATION

Unfortunately, internships at the CICC are unpaid. We recommend all prospective candidates to seek financial assistance from their academic institutions or seek outside fellowships, grants and personal resources. The CICC cannot sponsor individuals applying for internships to help them obtain visas.

APPLICATION PROCEDURE

Interested applicants should submit a cover letter, resume, references and a brief writing sample (3-5 pages maximum) on a related topic via email:

internship@coalitionfortheicc.org or mail to:

The Coalition for International Criminal Court
Attn: Internship Coordinator
708 Third Avenue, 24th floor
New York, NY 10017
USA

Please include the name of the internship in the subject of the email and the cover letter. Be sure to indicate your approximate start date.

APPLICATION DEADLINE

Fall Applications: August 25th

Spring Applications: December 1st

Summer Applications: April 30th

No Phone Inquiries Please

For further information about the CICC and our internships, please visit our website:

www.coalitionfortheicc.org