

COMMUNICATIONS AND ONLINE MEDIA INTERNSHIP
Coalition for the International Criminal Court
The Hague Secretariat

Starting date: September 2016

Deadline for application: 31 August 2016

About the CICC

The Coalition for the International Criminal Court (CICC) is a network of more than 2,500 civil society organizations in 150 different countries working in partnership to strengthen international cooperation with the International Criminal Court (ICC); ensure that the Court is fair, effective and independent; make justice both visible and universal; and advance stronger national laws that deliver justice to victims of war crimes, crimes against humanity and genocide. For further information about the Coalition, visit our website at: www.coalitionfortheicc.org.

The internship is with **The Hague Secretariat** of the Coalition for the International Criminal Court (CICC) in The Netherlands.

The Internship

The Coalition is looking for a Communications and Online Media Intern for its international secretariat in The Hague, the Netherlands, to assist with a range of media and public-information projects.

The Internship would be for a minimum of three months, starting mid-September. The intern will report to the Communication Officer, among other Section staff. The internship is full-time, 40 hours per week. This internship provides the opportunity to work in an enthusiastic, small and young international team, part of a large international secretariat and a global network and learn more on the Coalition's communications activities.

Responsibilities may include:

- Support section staff with the updating and creation of factsheets, press releases, social tools, content for website updates and other background resources;
- Monitoring and compiling news developments related to the ICC current investigations and cases, as well as thematic issues such as sexual violence, children and victims as they relate to the ICC;
- Assist with the research and drafting of articles for Coalition publications;
- Assist with e-newsletters creation and development;
- Support in setting up a new website and keep it up to date;

- Assist with content development for new website, including writing/editing articles and blog posts, creating and editing videos, and other content;
- Identify content for website and social media outlets;
- Develop creative ideas for Twitter and Facebook campaigns and reporting;
- Monitor developments in online media;
- Update journalist database and research media outlets worldwide;
- Assist with media relations;
- Attend and take photo/video of press briefings, meetings, lectures related to international justice in The Hague;
- Help fulfil requests for information;
- Support staff and undertake special projects and assignments as needed.

Qualifications

- Available on a full-time from mid or end September until end November 2016.
- We are interested in applicants whose studies were/are related to Communications, multimedia communications, web design, new media, Journalism, and/or International Relations, Political Science, Law and/or other relevant fields;
- Proficiency in English required; Proficiency in French a plus.
- Excellent written and oral communication, research and analytical skills;
- Attention to detail; Organizational and administrative skills;
- Effective team player with the ability to work and think independently, and to be resourceful and proactive;
- Ability to work independently and in a deadline-driven environment;
- Previous nonprofit and/or journalism experience preferred;
- Demonstrated interest in international justice and NGO work preferred;
- Affinity with the Coalition's goals and objectivities;
- Interest in photojournalism preferred;
- Knowledge and interest in still and video photography and editing software preferred;
- Knowledge of Adobe Creative Suite, or other similar software, would be an asset;
- Working knowledge of Excel, PowerPoint and HTML, Google Analytics, and MailChimp an asset;
- Experience producing online content an asset;
- Passion for social media and its potential as an advocacy tool;

Remuneration

Please note that this is an **unpaid** internship and the Coalition cannot cover associated transportation or accommodation costs. We recommend all prospective candidates to seek financial assistance from their academic institutions or seek outside fellowships, grants and personal resources. The Coalition cannot sponsor individuals applying for internships to help them obtain visas.

Application procedure

- Review the information above carefully.
- Please apply by sending 1) a CV and 2) a cover letter stating your interest in the internship and summarizing your candidacy.
- Send your applications documents by email to cicc-hague@coalitionfortheicc.org. On the subject line, please put “(Your First & Last Name) – Application for Communications and Online Media Internship Fall 2016”.
- Within your email, state clearly your **available start date** for the internship.

Applications are reviewed **on a rolling basis**; therefore, it is advisable to send your application in early. Due to the great number of applications, only short-listed candidates will be contacted.

No phone inquiries please.

The Coalition is an equal opportunity/affirmative action employer strongly committed to hiring and retaining diverse and internationally representative interns and staff.